

DRAFT COMMITTEE WORK PROGRAMME Edition 08

UNLESS OTHERWISE SHOWN MEETINGS TAKE PLACE AT HOVE TOWN HALL
NORTON ROAD
HOVE
BN3 3BQ
www.brighton-hove.gov.uk

Published November 2017

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or
- (b) Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.



Ref	Report Details	Committee Date	Consultation	Lead Director		
				Lead Officer		
Decision	Decisions anticipated for November 2017					
POLICY	, RESOURCES & GROWTH COMMITTEE - 30 NOVEMBER -	4.00PM				
58791	Targeted Budget Management (TBM) 2017/18: Month 7 All Committee Decisions Wards affected: All Wards	30 Nov 2017 30 Nov 2017		Report of: Executive Director for Finance & Resources		
				Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104		
61820	Treasury Management Policy Statement 2017/18 (Including Annual Investment Strategy 2017/18) - Mid Year Review All Committee Decisions Wards affected: All Wards	30 Nov 2017		Report of: Executive Director for Finance & Resources Report Author: James Hengeveld Tel: 01273 291242, Haley Woollard Tel: 01273 291246		

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
65188	Council Tax Reduction Review All Committee Decisions The council must review its Council Tax Reduction Scheme once a year before the 31st January. This report is that review	30 Nov 2017 14 Dec 2017		Report of: Executive Director for Finance & Resources
	Wards affected: All Wards			Report Author: John Francis Tel: 01273 291913, Paul Ross-Dale Tel: 01273 291969
61531	Saltdean Lido CIC - request for loan All Committee Decisions A report to request approval of a loan to Saltdean Lido CIC to complete a revised bid to the Heritage Lottery Fund for grant funding to restore the main Saltdean Lido building. Wards affected: Rottingdean Coastal	30 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Ian Shurrock Tel: 01273 292084
64849	Progress update Corporate Key Performance Indicators Q2 2017-18 All Committee Decisions Progress update Corporate Key Performance Indicators Apr-Sep 2017-18 including results for KPIs reported quarterly during the year.	30 Nov 2017 30 Nov 2017		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)
	Wards affected: All Wards			Report Author: Richard Miles Tel: 01273 292344

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61485	Progress Update on Establishing a Museums Trust All Committee Decisions To update on work to establish a trust to manage the Council's museum sites and to care for and develop its museum collections. Wards affected: All Wards	30 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Val Birchall Tel: 01273 292571
64895	Corporate Procurement for Water Supply and Wastewater Provision All Committee Decisions This report seeks delegated authority to procure the Council's water supply and wastewater retail services comprising the Council's operational property portfolio including most schools together with some housing sites where the Council is responsible for the water bill. Wards affected: All Wards	30 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Lisa Doody Tel: 01273 291131
65120	Trade Union Recognition Agreement All Committee Decisions Wards affected: All Wards	30 Nov 2017		Report of: Executive Director for Finance & Resources Report Author: Katie Ogden Tel: 01273 291299

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
64965	Committee Time Table 2018-19 All Committee Decisions Wards affected: All Wards	30 Nov 2017		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer) Report Author: Mark Wall Tel: 01273 291006
61745	Greater Brighton Economic Board – Admission of New Member to the Board All Committee Decisions Admission of Crawley Borough Council and Gatwick Airport to the Greater Brighton Economic Board Wards affected: All Wards	30 Nov 2017 14 Dec 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Andy Hill
66413	Draft Revenue Budget and Capital Investment Proposals 2018/19 All Committee Decisions A report detailing the draft budget and assumptions for revenue and capital in 2018/19 Wards affected: All Wards	30 Nov 2017 30 Nov 2017		Report of: Executive Director for Finance & Resources Report Author: Rob Allen Tel: 01273 291245, Heather Bentley Tel: 01273 291244, Jeff Coates Tel: 01273 292364, James Hengeveld Tel: 01273 291242, Nigel Manvell Tel: 01273 293104

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
66369	Life Certificate All Committee Decisions Wards affected: All Wards	30 Nov 2017		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer) Report Author: Michael Appleford Tel: 01273 291997
66507	Grant of new leases Shoreham Airport All Committee Decisions Further report on grant of four new leases at Shoreham Airport Wards affected: All Wards	30 Nov 2017 30 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Robert Crossan Tel: 01273 291442, Jessica Hamilton Tel: 01273 291461
66502	Madeira Terraces Crowd Funding All Committee Decisions An update on the Crowd Funding campaign and options available if target is not met. Description of next steps for the wider long term restoration work. Wards affected: Queen's Park	30 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Katharine Pearce Tel: 01273 292553
CHILDR	REN, YOUNG PEOPLE & SKILLS COMMITTEE - 13 NOVEMBE	ER - 4.00PM		

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
64974	Ofsted - an update on the 2015 children's services inspection All Committee Decisions Ofsted - an update on the 2015 children's services inspection Wards affected: All Wards	13 Nov 2017		Report of: Executive Director for Families, Children & Learning Report Author: Deb Austin Tel: 01273 291407, Carolyn Bristow Tel: 01273 291288
64924	Youth Services Update and Use of Housing Revenue Account Funding All Committee Decisions The report will outline how the annual £250,000 contribution from the Housing Revenue Account will be used to support youth services including how the funding will be spent, outcomes for Council tenants and their families and how performance will be monitored and disseminated. Wards affected: All Wards	13 Nov 2017		Report of: Executive Director for Families, Children & Learning Report Author: Caroline Parker Tel: 01273 293587
65167	Brighton & Hove Children in Care - Interim Report All Committee Decisions Wards affected: All Wards	13 Nov 2017		Report of: Executive Director for Families, Children & Learning Report Author: Jill Dyson
HEALTH	H & WELLBEING BOARD - 14 NOVEMBER - 4.00PM			

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61783	Children and Young People Mental Health Transformation Plan Health & Wellbeing Board Wards affected: All Wards	14 Nov 2017		Report of: Executive Director for Health & Adult Social Care Report Author: Barbara Deacon Tel: 01273 296805
61779	Joint Integrated Equipment Store contract update Health & Wellbeing Board Wards affected: All Wards	14 Nov 2017		Report of: Executive Director for Health & Adult Social Care Report Author: Barbara Deacon Tel: 01273 296805
61771	Better Care Plan Health & Wellbeing Board Wards affected: All Wards	14 Nov 2017		Report of: Executive Director for Health & Adult Social Care Report Author: Barbara Deacon Tel: 01273 296805
61769	Mental Health Concordat: update Health & Wellbeing Board Wards affected: All Wards	14 Nov 2017		Report of: Executive Director for Health & Adult Social Care Report Author: Barbara Deacon Tel: 01273 296805

Ref	Report Details	Committee Date	Consultation	Lead Director
61785	Local Account and Direction of Travel for Adult Social Care Health & Wellbeing Board Wards affected: All Wards	14 Nov 2017		Report of: Executive Director for Health & Adult Social Care Report Author: Barbara Deacon Tel: 01273 296805
66430	Caring Together Update Health & Wellbeing Board standing item on the integration of health and social care including the Big health & Care Conversation Wards affected: All Wards	14 Nov 2017		Report of: Executive Director for Health & Adult Social Care Report Author: Barbara Deacon Tel: 01273 296805
HOUSIN	IG & NEW HOMES COMMITTEE - 15 NOVEMBER - 4.00PM			
57602	Student Housing Strategy - evidence and options All Committee Decisions Wards affected: All Wards	15 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Diane Hughes Tel: 01273 293159

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
57641	Future options for Dunster Close garage site All Committee Decisions Review of future options for this site after the garages have been demolished. Housing and New Homes Committee approved the demolition of the garages on 15.3.17. Wards affected: Hollingdean & Stanmer	15 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Simon Pickles Tel: 01273 292083
61806	Proposed Additional Licensing Scheme for Houses in Multiple Occupation All Committee Decisions Wards affected: All Wards	15 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Diane Hughes Tel: 01273 293159
64878	Housing Management Performance Report Quarter 2 2017/18 All Committee Decisions The housing management performance report covers Quarter 2 of the financial year 2017/18. Wards affected: All Wards	15 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Ododo Dafe Tel: 01273 293201, Tom Matthews Tel: 01273 293234

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
65034	New Homes for Neighbourhoods - Rotherfield Crescent All Committee Decisions The report focuses on development proposals for the former Garages site at Rotherfiled Crescent, which the team wishes to progress through to planning and construction stage. Members are asked to agree: • final scheme design; and • rent levels and associated levels of HRA investment required. Wards affected: Patcham	15 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Jo Thompson Tel: 01273 291466
65090	Rent policy for new build council homes All Committee Decisions Report proposing a rent policy for new build council homes as requested by Housing & New Homes Committee at its meeting on 14 June 2017 Wards affected:	15 Nov 2017		Report of: Executive Director for Economy, Environment & Culture, Executive Director for Neighbourhoods, Communities & Housing Report Author: Sam Smith Tel: 01273 291383, Carol Jenkins Tel: 01273 293832

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
65055	Youth Service Update and Use of Housing Revenue Account Funding All Committee Decisions The purpose of this report is to provide members with clarification on the Housing Revenue Account's (HRA) annual £250,000 contribution to the Youth Service budget in Families, Children and Learning, including how the money is being spent, projected outcomes for Council tenants and their families and how performance will be monitored Wards affected: All Wards	15 Nov 2017		Report of: Executive Director for Families, Children & Learning Report Author: Caroline Parker Tel: 01273 293587
65244	Proposed Selective Licensing Scheme for privately rented homes All Committee Decisions Wards affected: Brunswick & Adelaide; Central Hove; East Brighton; Hanover & Elm Grove; Hollingdean & Stanmer; Moulsecoomb & Bevendean; Preston Park; Queen's Park; Regency; South Portslade; St Peter's & North Laine; Westbourne	15 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Diane Hughes Tel: 01273 293159, Martin Reid Tel: 01273 293321
65239	Minimising the risk of evictions All Committee Decisions This report outlines the work being done in Housing in response to welfare reforms to minimise the risk of eviction for groups of residents impacted by the changes Wards affected: All Wards	15 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Ododo Dafe Tel: 01273 293201

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61422	Section 106 - 2016/17 Contributions Financial Report All Committee Decisions Annual report of s106 financial contributions balances and sums secured in 2016/17. Wards affected: All Wards	16 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Debra May Tel: 01273 292295
64987	Outdoor Events in Parks and Open Spaces 2018 All Committee Decisions Seeking committee approval for the outdoor events programme in parks and open spaces for 2018 Wards affected: All Wards	16 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Ian Shurrock Tel: 01273 292084
64985	Outdoor Events - Madeira Drive Road Closures 2018 All Committee Decisions To seek committee approval for the events programme on Madeira Drive. Wards affected: All Wards	16 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Ian Shurrock Tel: 01273 292084
65023	Review and Update of Planning and Building Control Fees and Charges All Committee Decisions Review of current charges for Pre Application Advice, Planning Performance Agreements and Building Control fees. To introduce some new charges for specialised advice. Wards affected: All Wards	16 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Liz Hobden Tel: 01273 292504

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
65235	Section 106 - 2016/17 Contributions Financial Report All Committee Decisions Annual report of s106 financial contributions balances and sums secured in 2016/17. Wards affected: All Wards	16 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Debra May Tel: 01273 292295
LICENS	ING COMMITTEE - 23 NOVEMBER - 3.00PM		·	
64962	Hackney Carriage Unmet Demand Report All Committee Decisions To ask members confirm their support for a restricted numbers policy for hackney carriage vehicles with managed growth of five additional plates issued annually to wheelchair accessible vehicles. Wards affected: All Wards	23 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Martin Seymour Tel: 01273 296659
64964	Private Hire Plate Exemption Policy All Committee Decisions Members to consider adopting a formal policy with regard to determining applications for exemption from the requirement to display private hire licence plates Wards affected: All Wards	23 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Martin Seymour Tel: 01273 296659

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
64967	Hackney Carriage and Private Hire Emissions and Age Policy All Committee Decisions to update the age limits for Hackney Carriage and Private Hire Vehicles to a combination of emission standard and age Wards affected: All Wards	23 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Martin Seymour Tel: 01273 296659
64970	The Brighton & Hove Hackney Carriage & Private Hire Consultation Forum Terms of Reference All Committee Decisions To update the Brighton & Hove Hackney Carriage & Private Hire Consultation Forum Terms of Reference Wards affected: All Wards	23 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Martin Seymour Tel: 01273 296659
65038	Hackney Carriage & Private Hire Driver Enforcement and Monitoring All Committee Decisions To report on Hackney Carriage & Private Hire Driver Enforcement and Monitoring Wards affected: All Wards	23 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Martin Seymour Tel: 01273 296659

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
65111	House of Lords Select Committee - Review of the Licensing Act 2003 All Committee Decisions Post-legislative scrutiny of the Act Wards affected: All Wards	23 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Jim Whitelegg Tel: 01273 292438
65109	Street Trading Policy Review All Committee Decisions Amendments to conditions regarding prohiting trading on double yellow lines and resident bays Wards affected: All Wards	23 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Jim Whitelegg Tel: 01273 292438
65107	Licence fees 2018/2019 All Committee Decisions Fees to be determined for Sex establishments, gambling, street trading and taxis Wards affected: All Wards	23 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Jim Whitelegg Tel: 01273 292438

NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 27 NOVEMBER -4.00PM AT ST RICHARDS CHURCH & COMMUNITY CENTRE

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
61615	Community Asset Transfer Policy All Committee Decisions Seeks a recommendation to the PR	27 Nov 2017 25 Jan 2018		Report of: Executive Director for Economy, Environment & Culture
	Wards affected: All Wards			
				Report Author: Andrew Batchelor Tel: 01273 291441
65081	Field Officers Role All Committee Decisions Wards affected: All Wards	27 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing
				Report Author: Sharmini Williams Tel: 01273 290254
58239	BHCC Budget EIAs Mitigating Action update All Committee Decisions Annual progress report on actions identified by services to mitigate impacts of budget proposals.	27 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing
	Wards affected: All Wards			Report Author: Sarah Tighe-Ford Tel: 01273 292301

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
58100	Fairness Commission Progress Update All Committee Decisions Report on progress of the Fairness Commission recommendations Wards affected: All Wards	27 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Emma McDermott Tel: 01273 296805
61569	Domestic Violence and Abuse and Sexual Violence Review All Committee Decisions Business Process Improvement Review to consider the provision for, and commissioning of, DVA and SV services in the light of increasing demand and reducing resources. Wards affected: All Wards	27 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Peter Castleton Tel: 01273 292607
65314	Oxford Court Public Space Protection Order All Committee Decisions Seek consent from committee to consult on a Public Space Protect Order enabling access restriction - alley gating - of the alleyway linking Oxford Street with Oxford Court Carpark as a measure to combat crime and antisocial behaviour Wards affected: St Peter's & North Laine	27 Nov 2017		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Simon Bannister Tel: 01273 293925

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
66487	Social Impact Bond - Entrenched rough Sleepers All Committee Decisions Overview of DCLG funding to work with entrenched rough sleepers. Wards affected: All Wards	27 Nov 2017		Report of: Executive Director for Health & Adult Social Care Report Author: Sue Forrest Tel: 01273 292960
ENVIRO	NMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 28	NOVENIBER - 4.00P	IVI	
60084	A259 (Brighton Marina to Newhaven) - Request for studies All Committee Decisions Following consideration of a petition at June ET&S Committee requesting traffic, economic, air quality and quality of life studies, this report will outline the decisions/outcomes of the responses of Lewes DC and East Sussex CC to the same petition, and make further recommendation(s) of any further action proposed by BHCC. Wards affected: East Brighton; Rottingdean Coastal; Woodingdean	28 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Andrew Renaut Tel: 01273 292477
60086	Parking Payment Systems Update All Committee Decisions To provide an update on the pay and display machine upgrade and replacement project Wards affected: All Wards	28 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Paul Nicholls Tel: 01273 293287

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
61526	Open Spaces Strategy - Update on Action Plan All Committee Decisions Wards affected:	28 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Ian Shurrock Tel: 01273 292084
61216	Valley Gardens Detailed Design All Committee Decisions This report presents the Valley Gardens Detailed Design for members to consider. Wards affected: All Wards	28 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Tracy Beverley Tel: 01273 292813
65343	Response to Government Consultation - Draft Transport Accessibility Plan All Committee Decisions Officer report setting out responses on behalf of the council to consultation document which includes 48 proposed actions and 15 consultation questions about a variety of issues such as Blue Badges, trains, buses, shared space and pavement parking. All the issues are highly relevant to the council's corporate priorities which include enabling people to have a good life by ensuring a city for all ages, inclusive of everyone and protecting the most vulnerable. Wards affected: All Wards	28 Nov 2017		Report of: Executive Director for Economy, Environment & Culture Report Author: Andrew Renaut Tel: 01273 292477

Ref	Report Details	Committee Date	Consultation	Lead Director			
III AI TI	OVERVIEW & SCRUTINY COMMITTEE - 6 DECEMBER - 4.	ODM		Lead Officer			
HEALII	HEALTH OVERVIEW & SCROTINT COMMITTEE - 0 DECEMBER - 4.00FM						
64900	Healthwatch Annual Report All Committee Decisions Wards affected: All Wards	6 Dec 2017		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)			
				Rossington Tel: 01273 295514			
64902	NHS 111 Tender for New Contract All Committee Decisions Wards affected: All Wards	6 Dec 2017		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer) Report Author: Giles Rossington Tel: 01273 295514			
64960	GP Sustainability: December HOSC Update All Committee Decisions Wards affected: All Wards	6 Dec 2017		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer) Report Author: Giles Rossington Tel: 01273 295514			

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer	
61764	Mental Health: Update from Sussex Partnership NHS Foundation Trust (SPFT) All Committee Decisions Wards affected: All Wards	6 Dec 2017		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer) Report Author: Giles Rossington Tel: 01273 295514	
Decision	Decisions anticipated for January 2018				
POLICY	, RESOURCES & GROWTH COMMITTEE - 25 JANUARY - 4.0	ООРМ			
66419	Business Rates Retention Forecast 2018/19 All Committee Decisions Agree the NNDR1 form for 2018/19 and retained business rates income to be included in the 2018/19 budget Wards affected: All Wards	25 Jan 2018		Report of: Report Author:	
66417	Council Tax Base 2018/19 All Committee Decisions Approving the tax base to be used in the budget for calculating the level of council tax in 2018/19 Wards affected: All Wards	25 Jan 2018		Report of: Report Author:	

			Lead Officer
Workforce Equalities Report 2016/17 All Committee Decisions Wards affected: All Wards	25 Jan 2018		Report of: Executive Director for Finance & Resources Report Author: Liz Boswell Tel: 01273 291307, Alison McManamon Tel: 01273 290511, Katie Ogden Tel: 01273 291299, Felicity Scanlon Tel: 01273 291306
Royal Pavilion Estate Capital Project Phase 2 All Committee Decisions Description of proposed Phase 2 works to the Royal Pavilion and Garden. Report seeks authority to submit funding applications to carry out works, particularly a HLF Round 1 and Round 2 bid for funding to carry out works to the Royal Pavilion, and council commitment to match funding, Wards affected: All Wards	25 Jan 2018		Report of: Executive Director for Economy, Environment & Culture, Executive Director for Finance & Resources Report Author: Richard Davies Tel: 01273 296825
RAD all all P	Royal Pavilion Estate Capital Project Phase 2 All Committee Decisions Description of proposed Phase 2 works to the Royal Pavilion and Garden. Report seeks authority to submit funding pplications to carry out works, particularly a HLF Round 1 and Round 2 bid for funding to carry out works to the Royal Pavilion, and council commitment to match funding,	Royal Pavilion Estate Capital Project Phase 2 MI Committee Decisions Description of proposed Phase 2 works to the Royal Pavilion and Garden. Report seeks authority to submit funding pplications to carry out works, particularly a HLF Round 1 and Round 2 bid for funding to carry out works to the Royal Pavilion, and council commitment to match funding, Wards affected: All Wards	Royal Pavilion Estate Capital Project Phase 2 All Committee Decisions Description of proposed Phase 2 works to the Royal Pavilion and Garden. Report seeks authority to submit funding pplications to carry out works, particularly a HLF Round 1 and Round 2 bid for funding to carry out works to the Royal Pavilion, and council commitment to match funding, Wards affected: All Wards

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
57528	2016/17 Annual Certification Report All Committee Decisions External audit report on housing benefit claims Wards affected:	9 Jan 2018		Report of: Executive Director for Finance & Resources Report Author: Graham Liddell Tel: 01273 291323
57526	2017/18 Audit Plan All Committee Decisions External audit annual plan Wards affected:	9 Jan 2018		Report of: Executive Director for Finance & Resources Report Author: Graham Liddell Tel: 01273 291323
61545	Annual Surveillance Report All Committee Decisions Wards affected: All Wards	9 Jan 2018		Report of: Executive Director for Finance & Resources Report Author: Jo Player Tel: 01273 292488

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
65259	Corporate Risk Assurance Framework (CRAF) 2017-18 All Committee Decisions This report provides the annual Corporate Risk Assurance Framework document which demonstrates arrangements in place through its senior officers for managing its business and keeping the council safe. The CRAF helps provide evidence of how the council meets Corporate Governance requirements. Wards affected: All Wards	9 Jan 2018		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer) Report Author: Jackie Algar Tel: 01273 291273
66415	Strategic Risk Focus: SR30 Place Based Leadership; SR23 Seafront Investment; SR21 Housing Pressures; and SR26 Council Relationship with Citizens All Committee Decisions This is a regular item at the Audit & Standards Committee where Members request Risk Owners to attend and answer questions on specific strategic risks. At this meeting the focus will be on: SR30 Failure to demonstrate Place Based Leadership, unable to promote the City-Region's business economy, employment & training opportunities; a poor reputation in delivering value for money for the business rate payer; SR23 Unable to develop an effective Investment Strategy for the Seafront; SR21 Unable to manage housing pressures; SR26 Not strengthening the council's relationship with citizens.	9 Jan 2018		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer) Report Author: Jackie Algar Tel: 01273 291273
	Wards affected:			

Ref	Report Details	Committee Date	Consultation	Lead Director			
				Lead Officer			
TOURIS	TOURISM, DEVELOPMENT & CULTURE COMMITTEE - 11 JANUARY - 4.00PM						
CHILDR	REN, YOUNG PEOPLE & SKILLS COMMITTEE - 15 JANUARY	- 4.00PM					
57860	School Admission Arrangements 2019/20 All Committee Decisions Wards affected: All Wards	15 Jan 2018		Report of: Executive Director for Families, Children & Learning Report Author: Richard Barker Tel: 01273 290732			
61646	Families, Children and Learning Fees and Charges 2018/19 All Committee Decisions Wards affected: All Wards	15 Jan 2018		Report of: Executive Director for Families, Children & Learning Report Author: Richard Barker Tel: 01273 290732, Louise Hoten Tel: 01273 293440			
64931	Independent Visitors All Committee Decisions The report will update the Committee on the work of the Independent Visiting Service which aims to ensure that children and young people in care can have someone independent of the local authority to visit, befriend and advise them. Wards affected: All Wards	15 Jan 2018		Report of: Executive Director for Families, Children & Learning Report Author: Caroline Parker Tel: 01273 293587			

Ref	Report Details	Committee Date	Consultation	Lead Director
65032	Hilary Ferries All Committee Decisions Computing in Schools Wards affected: All Wards	15 Jan 2018		Report of: Executive Director for Families, Children & Learning Report Author: Hilary Ferries Tel: 01273 293738
HOUSIN	NG & NEW HOMES COMMITTEE - 17 JANUARY - 4.00PM			
65157	Housing First All Committee Decisions Update on the Housing First model of accommodating rough sleepers and single homeless people, exploring potential savings to the council and other public service providers. Wards affected:	17 Jan 2018		Report of: Executive Director for Health & Adult Social Care Report Author: Sue Forrest Tel: 01273 292960
57350	New Homes for Neighbourhoods Modular Pilot - Futureform proposals All Committee Decisions Seeking agreement of Housing & New Homes and Policy, Resources and Growth Committees to lease three vacant or underused HRA garage sites to Futureform Global Investments Ltd. to develop up to 16 modular units of affordable rented housing to be leased back by the council Wards affected:	17 Jan 2018 25 Jan 2018		Report of: Executive Director for Economy, Environment & Culture Report Author: Carol Jenkins Tel: 01273 293832

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
65198	HRA Energy Strategy All Committee Decisions Wards affected: All Wards	17 Jan 2018		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Miles Davidson Tel: 01273 293150, Alexander Fox Tel: 01273 290773
65191	HRA Budget Investment Programme 2018/19 and Medium Term Financial Strategy All Committee Decisions Wards affected: All Wards	17 Jan 2018 25 Jan 2018		Report of: Executive Director for Finance & Resources, Executive Director for Neighbourhoods, Communities & Housing
				Report Author: Monica Brooks Tel: 01273 292279, Tracy John Tel: 01273 292150, Martin Reid Tel: 01273 293321

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
65036	New Homes for Neighbourhoods - Frederick Street All Committee Decisions This report focuses on development proposals for the Frederick Street site, which the team wishes to progress through to planning and construction stage. Members are asked to agree: • final scheme design; and • rent levels and associated levels of HRA investment required. Wards affected: St Peter's & North Laine	17 Jan 2018		Report of: Executive Director for Economy, Environment & Culture Report Author: Jo Thompson Tel: 01273 291466
66366	Your Energy Sussex Tariff All Committee Decisions Report to update on the Your Energy Sussex Energy tariff switching scheme Wards affected: All Wards	17 Jan 2018		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Miles Davidson Tel: 01273 293150
65335	Potential purchase of properties with restrictive covenant All Committee Decisions Wards affected: Queen's Park	17 Jan 2018 25 Jan 2018		Report of: Report Author: Emma Kumar Tel: 01273 293297

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer		
65145	Potential Purchase of Properties with Restrictive Covenant - Exempt Category 3 All Committee Decisions Wards affected: Queen's Park	17 Jan 2018 25 Jan 2018		Report of: Executive Director for Neighbourhoods, Communities & Housing		
				Report Author: Emma Kumar Tel: 01273 293297		
NEIGHE	NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 22 JANUARY - 4.00PM WHITEHAWK LIBRARY					
58235	Equality & Inclusion Strategy Progress Update All Committee Decisions Annual update on progress on the actions identified in the council's Equality & Inclusion Policy Statement and Strategy. Wards affected: All Wards	22 Jan 2018		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Sarah Tighe-Ford Tel: 01273 292301		
58237	Trans Needs Assessment action plan progress report All Committee Decisions Annual update reporting progress on the recommendations from the Trans Needs Assessment. Wards affected: All Wards	22 Jan 2018		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Sarah Tighe-Ford Tel: 01273 292301		

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
65265	PSPO Review All Committee Decisions Wards affected: All Wards	22 Jan 2018		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Peter Castleton Tel: 01273 292607
65261	Community Protection Notices All Committee Decisions Wards affected: All Wards	22 Jan 2018		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Peter Wileman Tel: 01273 294630
ENVIRO	NMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 23	JANUARY - 4.00PM		
64830	New bus shelters - criteria for selection of sites All Committee Decisions The report proposes a scoring methodology for assessing the priority requests for new non advertising shelters Wards affected: All Wards	23 Jan 2018		Report of: Executive Director for Economy, Environment & Culture Report Author: Owen McElroy Tel: 01273 290368
HEALTH	I & WELLBEING BOARD - 30 JANUARY - 4.00PM			

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
61791	Charges Report Health & Wellbeing Board Wards affected: All Wards	30 Jan 2018		Report of: Executive Director for Health & Adult Social Care Report Author: Barbara Deacon Tel: 01273 296805
61789	Fees report Health & Wellbeing Board Wards affected: All Wards	30 Jan 2018		Report of: Executive Director for Health & Adult Social Care Report Author: Barbara Deacon Tel: 01273 296805
61787	Market Position Statement for Adult Social Care Health & Wellbeing Board Wards affected: All Wards	30 Jan 2018		Report of: Executive Director for Health & Adult Social Care Report Author: Barbara Deacon Tel: 01273 296805

Decisions anticipated for February 2018

POLICY, RESOURCES & GROWTH COMMITTEE - 8 FEBRUARY - 4.00PM

Ref	Report Details	Committee Date	Consultation	Lead Director		
				Lead Officer		
58794	Targeted Budget Management (TBM) 2016/17: Month 9 All Committee Decisions Wards affected: All Wards	8 Feb 2018 8 Feb 2018		Report of: Executive Director for Finance & Resources Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104		
Decision	H OVERVIEW & SCRUTINY - 28 FEBRUARY - 4.00PM os anticipated for March 2018 7, RESOURCES & GROWTH COMMITTEE - 29 MARCH - 4.00)PM				
Attendance Support Procedure All Committee Decisions A new Attendance Support Procedure for all Council staff, which replaces the existing Attendance Management Procedure. Wards affected: All Wards 29 Mar 2018 Report of: Executive Director for Finance & Resources Report Author: Laura Keogh						
LICENS	LICENSING COMMITTEE - 1 MARCH - 3.00PM					
CHILDR	REN, YOUNG PEOPLE & SKILLS COMMITTEE - 5 MARCH - 4	4.00PM				

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
61613	Assessing the impact of the term date pilot initiative All Committee Decisions Wards affected: All Wards	5 Mar 2018		Report of: Executive Director for Families, Children & Learning Report Author: Richard Barker Tel: 01273 290732
61648	Education Capital Resources and Capital Investment Programme 2018/2019 All Committee Decisions To inform the Committee of the level of available capital resources allocated to this service for 2018/19 and to recommend a Capital Investment Programme for 2018/19. To allocate funding available in the capital programme under Pupil Places and Condition investment for 2018/19. Wards affected: All Wards	5 Mar 2018 29 Mar 2018		Report of: Executive Director for Families, Children & Learning Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515

HEALTH & WELLBEING BOARD - 6 MARCH - 4.00PM

TOURISM, DEVELOPMENT & CULTURE COMMITTEE - 8 MARCH - 4.00PM

HOUSING & NEW HOMES COMMITTEE - 14 MARCH - 4.00PM

NEIGHBOURHOODS, INCLUSION, COMMUNITIES & EQUALITIES COMMITTEE - 19 MARCH - 4.00PM

ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 20 MARCH - 4.00PM

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
57369	Official Feed and Food Controls Service Plan 2018/19 All Committee Decisions Wards affected: All Wards	20 Mar 2018		Report of: Executive Director for Neighbourhoods, Communities & Housing Report Author: Nick Wilmot Tel: 01273 292157
57532	2018/19 Local Transport Plan Capital Programme All Committee Decisions Seeking approval of detailed allocation of approved LTP capital funding to specific projects and programmes for 2018/19, and noting indicative allocations for future years Wards affected: All Wards	20 Mar 2018 29 Mar 2018		Report of: Executive Director for Economy, Environment & Culture Report Author: Andrew Renaut Tel: 01273 292477
AUDIT &	STANDARDS COMMITTEE - 27 MARCH - 4.00PM	1		
57530	March 2018 Audit Progress Report All Committee Decisions External audit progress report Wards affected:	27 Mar 2018		Report of: Executive Director for Finance & Resources Report Author: Graham Liddell Tel: 01273 291323
ITEMS P	External audit progress report	MME BUT NOW WITH	IDRAWN OR DEFEI	F L 2

ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer